



Standard Invitation to Bidders

BID NOTICE UNDER OPEN DOMESTIC BIDDING

4th March, 2021

PROVISION, INSTALLATION, TRAINING & COMMISSIONING OF A DISASTER RECOVERY SOLUTION – UNOC/NCONS/20-21/00170

1. The Uganda National Oil Company Limited (UNOC) has allocated funds to be used for the Provision, Installation, Training and Commissioning of a Disaster Recovery Solution for UNOC.
2. The Entity invites sealed bids from eligible bidders for the provision of the above Services.
3. Bidding will be conducted in accordance with the *Open Domestic bidding* method contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information using the email: pl.unoc@unoc.co.ug and inspect the bidding document at the address given below at 8(a) from **8:00am** to **4:00pm**.
5. The Bidding document in English may be purchased by interested bidders on submission of a written application and receipt of payment of a non-refundable fee of **UGX: 100,000/=** to the **Uganda National Oil Company Limited Account in Stanbic Bank Uganda Limited, Corporate Branch, Crested Towers on A/C No. 9030011896005**.

Bidders should send their application letter and payment confirmation/receipt to: pl.unoc@unoc.co.ug to obtain the bidding document.

6. Bids must be delivered to the address below at 8(a) at or before **10:00am** on **6th April, 2021**. All bids must be accompanied by a **Bid Security** of **Ugx: 4,000,000/=** as indicated in the bridged Bid notice. The **Bid Security** shall be valid until **29th November, 2021**. Late bids shall be rejected. Bids shall be virtually opened in the presence of bidders' representatives who choose to attend the virtual/online public bid opening session via Microsoft Teams Platform at **11:00am** on **6th April, 2021**.

7. There shall be a virtual/online pre-bid meeting on the dates indicated in the planned procurement schedule of this notice.

8. (a) Documents may be inspected, issued and bids delivered to;

Head, Procurement & Logistics
Uganda National Oil Company Limited
Plot 15 Yusuf Lule Road.
Email: pl.unoc@unoc.co.ug

(b) Address of bid opening: **Online public bid opening via Microsoft Teams Platform**

9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	4 th March, 2021
b. Pre-bid (online) meeting	12 th March, 2021 at 10:00am Note: UNOC uses Microsoft Teams meeting Platform, hence bidders shall be required to send email and contact(s) of their representatives not later 11 th March, 2020 at 5:00pm to pl.unoc@unoc.co.ug
c. Bid closing date	6 th April, 2021 at 10:00am
d. Bid opening date and time	6 th April, 2021 at 11:00am Note: UNOC uses Microsoft Teams meeting Platform, hence bidders shall be required to send emails & contacts of their representatives not later than 1 st April, 2021 at 5:00pm to pl.unoc@unoc.co.ug
e. Evaluation process	Between 6 th and 30 th April, 2021
f. Display and communication of best evaluated bidder notice	Between 6 th to 19 th May, 2021
g. Contract signature	After expiry of the Best evaluated bidder notice and upon Solicitor General's clearance.

CHIEF EXECUTIVE OFFICER