



## Standard Invitation to Bidders

### BID NOTICE UNDER OPEN DOMESTIC BIDDING

4<sup>th</sup> March, 2021

#### PROVISION OF SECURITY SERVICES FOR UNOC OFFICES AND FACILITIES UNDER FRAMEWORK ARRANGEMENT – UNOC/NCONS/20-21/00192

1. The Uganda National Oil Company Limited (UNOC) has allocated funds to be used for the acquisition of Security Services for UNOC offices and facilities under Framework arrangement.
2. The Entity invites sealed bids from eligible bidders for provision of the above Services.
3. Bidding will be conducted in accordance with the *Open Domestic Bidding* method contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information using the email: [pl.unoc@unoc.co.ug](mailto:pl.unoc@unoc.co.ug) and inspect the bidding document at the address given in 8(a) below from **8:00am** to **4:00pm**.
5. The bidding document in English may be purchased by interested bidders on submission of a written application and receipt of payment of a non-refundable fee of **Ugx: 100,000** to the **Uganda National Oil Company Limited Account in Stanbic Bank Uganda Limited, Corporate Branch, Crested Towers on A/C No. 9030011896005**. Bidders should send their application letter and payment confirmation/receipt to: [pl.unoc@unoc.co.ug](mailto:pl.unoc@unoc.co.ug) to obtain the bidding document.
6. Bids shall be delivered to the address below at 8(a) at or before **10:00am on 6<sup>th</sup> April, 2021**. All bids must be accompanied by a **Bid Security of Ugx: 3,600,000/=** as indicated in the abridged Bid notice. *The Bid Security must be valid until September 30, 2021*. Late bids shall be rejected. Bids shall be virtually opened in the presence of bidders'

representatives who choose to attend the online public bid opening session via Microsoft Teams Platform at **11:00am** on **6<sup>th</sup> April, 2021**.

7. There shall be an on-site pre-bid meeting at **10:00am** on **12<sup>th</sup> March, 2021** at Plot 15 Yusuf Lule Road, Kampala. All interested eligible bidders are advised to include their email addresses in the Application letter (in 5 above) which UNOC will use to contact and invite them for the virtual/online sessions.

8. (a) The Bidding documents will be inspected, issued and bids delivered to:

Head, Procurement & Logistics

Uganda National Oil Company Limited

Plot 15 Yusuf Lule Road

**Email:** [pl.unoc@unoc.co.ug](mailto:pl.unoc@unoc.co.ug)

(b) Address of bid opening: **Online public bid opening via Microsoft Teams Platform**

9. The planned procurement schedule (subject to changes) is as follows:

<b>Activity</b>	<b>Date</b>
<b>a.</b> Publish Bid notice	4 <sup>th</sup> March, 2021
<b>b.</b> Pre-bid meeting (on-site)	12 <sup>th</sup> March, 2021 at <b>10:00am</b>
<b>c.</b> Bid closing date & time	6 <sup>th</sup> April, 2021 at <b>10:00am</b>
<b>d.</b> Bid opening date and time	6 <sup>th</sup> April, 2021 at <b>11:00am</b> <b>Note:</b> UNOC uses Microsoft Teams meeting Platform, hence bidders shall be required to send email and contact(s) of their representatives not later than 1 <sup>st</sup> April, 2021 at 5:00pm to <a href="mailto:pl.unco@unoc.co.ug">pl.unco@unoc.co.ug</a>
<b>e.</b> Evaluation process	Between 6 <sup>th</sup> & 30 <sup>th</sup> April, 2021
<b>f.</b> Display and communication of best evaluated bidder notice	Between 6 <sup>th</sup> & 19 <sup>th</sup> May, 2021
<b>g.</b> Contract signature	After expiry of the Best evaluated bidder notice and upon Solicitor General's clearance.

**CHIEF EXECUTIVE OFFICER**